



**NRCB** | Natural Resources  
Conservation Board

## **POSITION PROFILE - ADVERTISEMENT**

### **ENVIRONMENTAL PERMITTING OFFICER RED DEER**

#### **About Us**

The Natural Resources Conservation Board (NRCB) is a respected decision-maker, exemplifying integrity and foresight in the best interests of Albertans. As an arm's-length, regulatory agency of the Government of Alberta we have two distinct mandates. Under the *Agricultural Operation Practices Act*, the NRCB is responsible for regulating confined feeding operations in Alberta, including application and compliance activities. Under the *Natural Resources Conservation Board Act*, the NRCB determines whether proposed non-energy natural resource projects are in the public interest, considering social, environmental, and economic effects.

#### **The Position**

Reporting to the Director, Field Services - Applications, this position works both independently and as part of a team of professionals located across Alberta. Environmental Permitting Officers (Approval officers) are authorized by the *Agricultural Operation Practices Act* (AOPA) to issue decisions on confined feeding operation applications. This position works with operators, municipalities and the confined feeding industry in Alberta to ensure that confined feeding operation applications meet the requirements of the act and its regulations. This position is responsible for reviewing technical information provided by applicants for the planning, siting and development of confined feeding facilities, and for coordinating the review of applications with municipalities and Government of Alberta ministries and agencies (referral agencies) as required. This position is responsible for determining and issuing decisions in accordance with AOPA and NRCB operational policies.

#### **Responsibilities include**

##### **AOPA**

- Evaluate applications to develop or expand confined feeding operations (CFOs) so that AOPA requirements and NRCB operational policy requirements are met.
- Make determinations of environmental risks at CFOs and ensure that risks are appropriately addressed when considering applications.
- Issue permits as the signing authority for new or expanding confined feeding operations and manure storage facilities in accordance with AOPA and NRCB operational policies and evaluate construction compliance.
- Comply with NRCB requirements for data and records retention.
- Participate in other projects, responsibilities, and teamwork as required.

##### **NRCBA**

- Potentially provide assistance in support of board reviews on major non-energy development applications as required.

## Qualifications

- Bachelor of Science Degree with at least five years experience in related regulatory or environmental work. Additional related education may be considered in lieu of some experience.
- Membership or entitlement to membership in a related professional society.
- Good understanding of environmental risks related to the livestock industry.
- Knowledge of agricultural practices and/or livestock operations.
- Computer literate with good word processing, spreadsheet and database skills.
- Excellent written and verbal communication skills.
- Working knowledge of relevant NRCB and Alberta government legislation, regulations and operational policies.
- Valid driver's license.
- Self-motivated and able to coordinate multiple tasks at any one time.

## Competencies

### Professional

You will be technically competent, and well respected in your field with the ability to demonstrate high ethical standards and an open, honest, and consistent approach to working with a wide range of people. You will be self-motivated with special attention to detail and accuracy. Consistently meeting deadlines with high quality work.

### Problem-solving

You will use your analytical skills and sound judgment to arrive at practical solutions to a diversity of issues.

### Self Confidence

You will be confident in your skills and abilities, making timely and constructive recommendations and decisions.

### Communication Skills

You will have excellent written and oral communication skills and be able to effectively communicate with specialists and non-specialists.

### Organizational Skills

You will use your excellent time management skills to effectively handle competing deadlines.

### Interpersonal Skills

You will use your well-developed interpersonal skills to effectively work with people with differing viewpoints.

### Results-oriented

You will have a focus on achieving organizational objectives by anticipating problems, using initiative, and identifying opportunities for resolution.

### Teamwork

You will contribute to the team and organizational success by supporting team members and sharing success.

## Compensation

The Environmental Permitting Officer (Approval Officer) is a full-time permanent position, located in the Red Deer NRCB office. The successful candidate will also be eligible to participate in the NRCB Hybrid Workplace Policy which allows employees to work remotely two days per week.

The position offers a competitive salary range of \$75,293 to \$108,957. Salary is based on experience and qualifications. The NRCB also offers a generous benefits package and a defined contribution pension plan.

**How to Apply**

Interested applicants are asked to submit their resumes by email to Human Resources [hr@nrcb.ca](mailto:hr@nrcb.ca) by Sunday October 2, 2022. Additional information on this position is posted on our website [www.nrcb.ca](http://www.nrcb.ca).

We thank all applicants for their interest. All applications will be reviewed to determine which candidates' qualifications most closely match the advertised requirements. Only individuals selected for interviews will be contacted.

This competition may be used to fill future vacancies, across the NRCB, at the same or lower classification.

Date Posted: September 15, 2022