



## Request for Board Review (RFR) of an Inspector Enforcement Order

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### Instructions

1. **Eligibility.** The owner/operator is the only party eligible to request a Board Review (RFR) of an inspector's enforcement order.
2. **Jurisdiction.** The Board's jurisdiction in Alberta to review an enforcement order is set out in section 41 of the [Agricultural Operation Practices Act](#) (AOPA).
3. **Deadline.** The NRCB must receive an RFR by the deadline specified in the enforcement order. The AOPA Administrative Procedures Regulation does not allow consideration of time extension requests or late submissions.
4. **Public Documents.** RFRs and attachments are public documents.
5. **Submission.** Submit this form and any attachments by email to Laura Friend, Manager of Board Reviews at [laura.friend@nrcb.ca](mailto:laura.friend@nrcb.ca). Contact her at 403-297-8269 for assistance.

### 1. Enforcement Order Details

<b>NRCB Enforcement Order No.</b>	
<b>Name of Owner or Operation</b>	
<b>Type of Permit Issued (<i>if known</i>)</b>	<input type="checkbox"/> Approval <input type="checkbox"/> Registration <input type="checkbox"/> Authorization
<b>Location (<i>legal land description</i>)</b>	
<b>Municipality</b>	

### 2. Status Declaration

I hereby request a Board review of the inspector's enforcement order:

- I am the owner/operator (directly affected party)
- I represent the owner/operator

### 3. Request for a Board Review (RFR)

The owner/operator or their representative must complete this section. If you need more space, include an attachment.

Describe your grounds for requesting a Board Review of the enforcement order. Include any damage or bias you believe would occur to you.

**My grounds for requesting a Board review of the inspector's enforcement order are:**

#### 4. Board Action Requested

If the Board grants a review of the inspector's enforcement order, it may confirm or rescind the enforcement order, or amend or vary its terms. A review will either be in the form of a hearing or a written review.

**If the Board grants a review, I would like it to:**

- Rescind the enforcement order
- Amend or vary the enforcement order

The Board may suspend the enforcement order if it sees fit until it makes its review decision, or if the owner/operator requests a suspension.

**I would like the Board to:**

- Suspend the enforcement order

**Explain why you believe the Board should take the above action(s). Include any amendments to the existing terms that you would like the Board to consider.**

## 5. Contact Information of Person Submitting the RFR

Name \_\_\_\_\_

Street/Box Address \_\_\_\_\_

Town/City/Postal Code \_\_\_\_\_

Legal Land Description \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Date \_\_\_\_\_

## 6. Contact Information of Legal Counsel or Representative (if applicable)

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_